

Meeting Minutes for Conference Call 8/5/2008 1:35 p.m.

Leadership Wyoming Alumni Committee
Taken by Melinda Brazzale, Secretary

In attendance: Even Brande, Melinda Brazzale, Wanda Burget, Stacey Caesar, Shelby Carlson, Chris Jones, Clarke Turner, Pam Walker, Bill Schilling

Not in attendance: Bonnie Cannon

Minutes from July 8, 2008 meeting. **Shelby moved, Even seconded, that we approve minutes with a couple of typos corrected. Unanimously approved.**

Financials: Brandy had reported that 16 people have signed up for Leadership Challenge. We have spent \$142 for mailings of Challenge Institute. Pam said that we will not have an approval of the financials this meeting because we don't have a full report.

Leadership Institute: Even reports that conference calls have been taking place. Everything is going well. Eight people on committee. All details covered. Too good to be true! About 21 people have paid, though not all money has gone to Brandy. Break even point is about \$5,000 (45 people); however expenses are dependent on how many people attend. Costs are fairly minimal. Even is keeping Brandy in the loop on financials. Current sponsorships: \$250 from Diane Noton, and \$250 from Handel Information Technologies. There are other possibilities. A suggestion was that we publicize again and nudge people to sign-up.

Homecoming: Pam spoke with rep from University of Wyoming sports program and was told they're changing their tent vendor. She hasn't gotten word on tent costs. Can't move forward on food until the tent price is known. She'll follow through. Clarke and Pam will get together. Will advise us by e-mail. Clarke said that they'll have to talk about marketing the homecoming event -- seems like many people don't even know where, when, and how the event happens.

Policies and Guidelines: Discussion of Terms of Office -- All terms are November 1 through October 31, established some years ago due to the fact that the advisory board meets in November and then not until April. **Wanda moved that we table the approval of the policies until such time as the Advisory Board can discuss and rule on some changes we would like considered. Seconded by Clarke Turner. Unanimously passed.** Pam will finalize wording suggestions and e-mail to us for approval. These comments include

- adding the wording that the chairman of the alumni committee be a voting member of the selection committee for the new Leadership Wyoming class
- in the policies under "alumni committee" changing the wording following the "Alumni Committee shall consist of nine voting members including a representative", and adding "selected by the Alumni Committee" from the Central Region...." :

Wanda suggested that we may want to think about how alumni choose their reps in the future, some process. How we work with Brandy and how to get the word out.

Meeting adjourned 2:30 p.m.

Next meeting: October 7, 1:30 conference call

Action Items

<u>Owner</u>	<u>Due Date</u>	<u>Description</u>
Even	9/25/08	Challenge Institute
Pam and Clarke	10/11/08	Finalize homecoming plans
Pam	8/12/08	Draft changes to by-laws for committee consideration
Pam and Clarke	9/1/08	Homecoming marketing plans