

Friday, October 28, 2011 @ 9:00am.

Attendees on the phone: Deb Bush, Fran Van Houten, Brandy Patton, Sarah Bucklin, Billie Addleman and Bonnie Cannon, Deb Hepp.

Bill Schilling's report: He began the meeting by announcing that the Advisory Board would meet on Friday, November 4. Agenda items include discussing a "training the trainer" Innerwork meeting scheduled for Jan 31-Feb 1. Bill plans to have trained 2 people each from Wyoming, Montana and Wisconsin. He will be in contact with several people who might be interested in program.

Bill noted he and Brandy aren't getting all alum communications on meetings/gatherings. For example, the 2010 class is having a function at Governor's residence. He stated that Advisory Board members should be invited. It was noted this was not intentional. Brandy should be contact point for a master updated calendar.

Sarah noted that the 2010 class didn't have a "gathering" at Challenge so the event at the Governor's residence was just a way to reconnect, nothing more. Billie stated he thought it was an individual class decision to get together and thus, difficult to police or monitor.

Fran needs to add Bill and Advisory Board to Constant Contact list.

Bill also announced there will be 2 new Advisory Board members.

Leadership Wyoming will be in Sweetwater County at the end of November. Tammy Valdez of the Advisory Board is organizing a reception at Fred von Ahrens' house.

Deb moved to approve minutes. Sarah seconded.

Finance report: Total revenue is \$21,011. Expenses were \$14,570. Challenge income was \$7706, not including \$1000 already set aside.

\$2000 is allotted statewide for recruitment receptions. Smaller communities get \$100 and \$200 for larger towns, but generally, alums donate food and beverages.

Billie and Mark will work w/Brandy to finalize budget at end of year.

Deb made a motion to approve the budget motion. Fran seconded.

Election of officers: Billie, Mark and Bonnie's terms end Nov 1. Amy Lea was nominated to be the at-large member. Craig Nelson was nominated to be the Southwest Wyoming member. Roxanne Homar will represent Southeast Wyoming. Fran will be Chair, Vice Chair will be Roxanne .

Deb a made motion to accept the slate of new officers. Fran seconded.

2012 proposed budget: The budget for dues will be \$12,000. Brandy noted about 58% of alums pay dues but as we increase number of graduates so we could bring in close to \$14,000. However, the general consensus was that it was better to stick with using the more conservative number.

- Alumni dues: It was noted there was an extra \$100. Brandy explained some people accidentally pay twice.
- Newsletter budget is \$1000, the actual is \$500.
- Challenge Institute budget is \$1000. We didn't need it this year, but we will carry over just in case.
- In-kind expenses: this includes donations and hours. Brandy noted it is just a paperwork accounting.
- Yearbook/directory cost is \$3500, which will be carried over.
- Homecoming: The Committee will not continue this event but we will still earmark funds. Fran suggested we carry over \$1000.
- Constant-contact costs are set at \$500. Fran suggested we keep at that amount.
- Endowment is set at \$20,000 or \$2000 each year for 5 years. This is another carry over expense.
- Graduation: Brandy's expenses for attending graduation were \$131 and that will be a continuing expense. It was suggested budgeting \$500 so she can attend Graduation and the Challenge Institute.

Deb made a motion to approve budget. Sarah seconded.

Lapel pins: It was suggested that label pins be presented to class members at Graduation. Tracy Mears will help Billie with getting them designed and ordered.

Future meetings of the Alumni Committee. Members will meet in person at Graduation and the Challenge Institute. **The next phone meeting will be January 20 at 9:00am.**

Challenge Institute review: Billie was pleased overall and he noted it was a great team effort. He also recognized Brandy's hard work to make the event a success. Some constructive criticism was that there was too much crammed into the schedule and that not enough time was allowed for questioning speakers. In addition, field trips should be scheduled Friday morning to allow more participation and the Alumni Committee meeting should be scheduled for Friday afternoon.

Brandy did a detailed expense report for the Challenge, which will help us plan for little things like utilizing Pay Pal, bus rental and entertainment. In other words, her report showed what was unexpected so we can plan better for future. She noted that sponsorships help a lot. We probably would have had to charge \$140 per person without sponsors.

Having no other business, the phone meeting concluded at approximately 10am.